

SEVA MANDAL EDUCATION SOCIETY

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex

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11<sup>th</sup> September, 2022

A meeting of the Governing Council of Seva Mandal Education Society will be held in person on **Wednesday, 14<sup>th</sup> September, 2022 at 10.30 am** at Audio Visual Room, 3<sup>rd</sup> floor of Smt. Maniben M. P. Shah Women's College. All the members are requested to make it convenient to attend the same.

**AGENDA:**

1. To welcome.
2. To confirm minutes of the meeting held on 17<sup>th</sup> August, 2022.
3. Matters arising out of the minutes of the previous meeting (Action Taken Report).
4. To review the working of the society and its conducted colleges.
5. Any other matter with the permission of the chair.

Yours faithfully,  
Bharat M. Pathak  
Vasant Khetani  
Hon. Secretaries

**SEVA MANDAL EDUCATION SOCIETY**

Encl: Minutes of the meeting held on 17<sup>th</sup> August, 2022.

**Smt. Sunanda Pravin Gambhirchand College of Nursing**

**Ms. Diana Fernandes shared the following points regarding the working of Smt. Sunanda Pravin Gambhirchand college of nursing**

**Maharashtra University of Health Sciences (MUHS):**

**Academic calendar:**

1. University calendar for the year 2022-23 has been declared.

**Examinations:**

1. MUHS Winter exam 2022 will be conducted from 14th December 2022
2. MUHS Summer 2022 CAP was conducted from 12th August 2022 to 26/08/2022
3. Practical exam is over and report has been sent to MUHS on 29/08/2022

4. Teachers' list of approved and unapproved staff sent to MUHS
5. Teachers' list of Election 2023 has been sent to MUHS

#### **Results:**

1. MUHS Summer exam 2022 results have been declared.
2. Final year fresher students- 95%
3. Final year repeater students-44%
4. Third year students- 83%
5. Second year repeater students- 41%
6. First year students- 44%

#### **Continuation & Extension:**

1. Fees Amount of Rs.2 lakhs each for Continuation & Extension proposal for A.Y – 2023-2024 has been paid.

#### **MUHS Schemes:**

1. Proposal of all schemes have been sent to university.

#### **Indian Nursing Council (INC):**

1. GR received from Government of Maharashtra towards B.Sc. Nursing increasing seats sanctioned from 40 to 50 has been submitted to INC. Application Fees Rs.25000/- have to be paid to INC.

#### **Maharashtra State Board of Nursing & Paramedical Education (MSBNPE)**

1. Second year ANM exam to be held in last week of October 2022 has been postponed to November 2022.
2. Follow - up for regular ANM inspection is done
3. Follow - up for compliance fulfillment of GNM proposal has been done.
4. First year ANM supplementary exam was held from 13/09/2022 to 16/09/2022. The exam centre for our students was CAMA hospital.
5. All teachers' data has been updated on MSBNPE website portal.

#### **Maharashtra Nursing Council (MNC):**

1. Proposal for increasing seats of B.B.Sc. Nursing sent to MNC, the fee of Rs. 25000/- has been paid for the same. Follow-up for inspection done.
2. Proposal for including Transplant Co-ordinator Certificate course under credit system will be sent to MNC as a part of Continuing Nursing Education. (CNE)
3. 3 scholarship forms send to Delhi for SNA scholarship
4. On 5<sup>th</sup> September Teachers' Day was celebrated by 4<sup>th</sup> year students. A programme was arranged by students for all teaching & non-teaching staff.
5. On 7<sup>th</sup> September Onam was celebrated.

#### **Scholarship**

1. Government scholarship (Mahadbt) forms scrutiny was done. Scholarship amount of Rs.800000/- is disbursed.
2. Details of Skill courses for Unnati project have been submitted. Flyer for the same has been circulated for advertising the courses.

#### **Academics: Theory & Clinical**

1. Theory block and Clinical postings are being conducted as per the schedule in the rotation plan.



**NAAC:**

1. We have received the accreditation certificate and score card from NAAC

**Student Activities:**

1. The SNA and Student Council Unit celebrated the World Heart Day 2022 by organizing competitions on 30<sup>th</sup> September.
  - Poster competition on management of Cardio-vascular diseases
  - Collage on dietary management of Cardio-vascular diseases
2. Saraswati puja was organized on 30<sup>th</sup> September 2022. Navratri was observed from 26<sup>th</sup> September to 4<sup>th</sup> October 2022.
3. The unit of Student Nurses Association and Student Council, celebrated Nutrition week by organizing a fund-raising programme on 26<sup>th</sup> September 2022, through 'Nutri-mela' under the banner 'Eat Right, Future Bright'.
4. Final year and first year ANM students visited the Rehabilitation centre at Mahalakshmi
5. 1st prize won by Ms. Shreya Agawane (Final Year B.Sc. Nursing) and 2nd prize by Ms. Prachi Shedge (Final Year B.Sc. Nursing) at Akanksha intercollege Fest held on 27th August 2022.
6. First Year Basic B.Sc. Nursing students won 1st prize and fourth year won 3rd prize in Kabaddi sports competition held at college level.

**Extension activities**

1. ANM students participated in Pulse polio drive at Wadala, Matunga, Dharavi and Sion health post on 18<sup>th</sup> September 2022.
2. The Extension unit and NSS unit organized "POSHAN MAAH" on 17<sup>th</sup> September 2022 at 2:00 pm. We donated Pulses, Grains and other nutritional Grocery items, with the money collected by our students to Shraddhanand Mahilashram, Matunga. First year Basic B.Sc. students gave health talk on Balance diet and importance of nutrition.

**Medical Health Camp:**

1. ANM students participated in health camp organised at Bandra along with the team of preventive and social medicine, Sion.
2. SMES Smt. Sunanda Pravin Gambhirchand College of Nursing in collaboration with Lions Club of Sion & Lion Tarachand Bapa Hospital, Sion arranged Health Camp including medical screening test on 6/09/2022 and Laboratory test on 13/09/2022

**Workshop & Seminar:**

1. Under the Eco club a lecture on environment conservation was conducted by Mr. Tushar Warang, from United Ways foundation on 28<sup>th</sup> September 2022.
2. Fundamental breastfeeding skills concepts workshop was conducted by Nourish 1000 days' organization on 24th August 2022.
3. Neonatal Resuscitation workshop organized by Indian Pediatric Association was held on 25/09/2022. Ms. Neswari Fernando and Ms. Greeshma Minesh participated as instructors. Final year 31 ANM students participated in the same.
4. World patient safety day was celebrated in collaboration with Intas pharmaceuticals on 23<sup>rd</sup> September 2022. Dr. Darshana Rane D.N.B. General Medicine, was the speaker for the same. The theme of the seminar was Medication Safety. Students also performed role-play at Sion hospital OPD.
5. Final year 26 students attended workshop on Human milk banking and lactation counselling on 23<sup>rd</sup> September 2022 at LTMG hospital Sion.
6. Lecture delivered for S.Y B.Sc. Nursing students on Water conservation by Mr. Tushar Warang under Environment Sustainability held on 25th August 2022.

## **Staff Development / Staff Welfare/ Staff Activities:**

### **Staff Development:**

#### **Awards**

1. Ms. Bhakti Kadam won prize in Quiz competition organized by National Teachers' Association on 22<sup>nd</sup> September 2022.

#### **Workshop & Seminar:**

1. State level Nutrition Quiz Competition will be held in month of October 2022.
2. Ms. Delphina Gurav attended the International Nursing Next Live- webinar organized by Society of Cardiac Nurses in collaboration with National Teachers Association of India on 25<sup>th</sup> September 2022.
3. Entire faculty of nursing attended a one-week national multidisciplinary virtual faculty development program on NAAC criteria from 19<sup>th</sup> August to 24<sup>th</sup> August 2022, organized by Glorious International Nursing Research and Academic (GINRA) Foundation.
4. Ms. Delphina Gurav attended the International E- Conference on Digitech Nurse on Board: Eustress or Distress on 20/09/2022 organized by Holy Spirit Institute of Nursing Education.
5. 10 days FDP on National Level Advanced Research Methodology Workshop organized by V.K. Menon College of Commerce in collaboration with Indian Council of Social Science and Research (ICSSR) from 19<sup>th</sup> to 29<sup>th</sup> September 2022.
6. Ms. Delphina Mahesh Gurav was a speaker for the topic 'Menstruation: Right of Every Girl Child' organized by Internal Quality Assurance Cell of Smt. Kamalaben Gambhirchand Shah Law School on 13<sup>th</sup> September 2022.
7. Ms. Bhakti Kadam was a speaker for the topic PCOD in girls, organized by Internal Quality Assurance Cell of Smt. Kamalaben Gambhirchand Shah Law School on 13<sup>th</sup> September 2022.
8. Lecture on "Communicating the missed communication in Lactation care" for staff nurses at ESIS hospital, Mulund by Ms. Delphina Gurav on 27<sup>th</sup> August 2022.
9. Exhibition on Nursing Theories attended by the Final Year B.Sc. Nursing students and staffs at Holy Spirit Institute of Nursing education held on 27<sup>th</sup> August 2022.

#### **Skill Courses:**

1. Final exam was conducted for ECG & Cath Lab Technician batches in first week of September.
2. Costing of Skill courses under Unnati project sent to Ms. Radhika.

#### **Transplant Coordinator Course:**

1. The Online TCC course flyer has been sent to 150 Colleges under MUHS University.

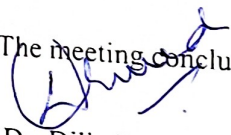


2. She also expressed gratitude to him for the guidance given to her on the various issues of Insurance policies for students, building, furniture and fixtures.
3. She requested all the Principals, Vice principals, course coordinators to submit room wise timetables in the given format immediately to her. She appreciated Mr. Rakesh Singh, Ms. Rakhee Gadhave, Ms. Shagufta Memon, Ms. Hemlata Kumar and Mr. Dattaray Gawade for submitting room wise timetables as on the scheduled date i.e. 7<sup>th</sup> September, 2022.
4. **Very important notice:** All the staff members are required to put in efforts for increasing the enrolment for their respective courses. Management of SMES may take decision of closing down the courses, which do not have atleast 25% of the intake capacity. The teachers who do not have sufficient workload may have to loose their jobs.
5. All the Principals, Vice principals, course coordinators are required to submit their GC rept (1<sup>st</sup> to 30<sup>th</sup>/31<sup>st</sup> of previous month) to Ms. Hemlata Kumar 6 days in advance prior to GC meeting.
6. She was invited as a chief guest for the Fondation Day of Akhil Bhartiya Mahila Parishad, Dadar – Matunga branch on 14<sup>th</sup> September, 2022 at 3.30 p.m
7. She attended IC meeting of CIRCOT as a member on Monday 12<sup>th</sup> September, 2022 at 1.30 p.m. at CIRCOT.
8. Looking forward for the support in improving canteen and staff guidelines within weeks' time.
9. Shri. Jatin Rajpura will share some suggestions for utilisation of both the halls for various functions by SMES conducted colleges.
10. Issue on appointing doctor on campus to be discussed.
11. Dr. Vatsala Trivedi suggested addressing the issue of "Depression" among students. She can suggest a speaker for the same.
12. She thanked Dr. Vatsala Trivedi for getting an excellent speaker Dr. Nitin Karnik to conduct a lecture on the topic "Anaemias in Women: From Womb to Tomb" on Dakshaben Pathak Memorial lecture series on 6<sup>th</sup> September, 2022.

**Other Matter:**

1. Shr. Jatin, hall manager requested Principals of all the colleges to finalise the events of the academic year for booking the hall/auditorium and share the same with his team, as it will help them to rent it out to outsiders. He also stated that hall/auditorium will be reserved for college events only if he receives a written application signed by the respective college's Principal. He also requested principals to ask their students not to carry eatables in the hall/auditorium.
2. Dr. Bharat Pathak suggested principals to get quotations from multiple vendors before placing an order for IT related equipment.
3. Dr. Pathak informed the house that staff or student facing health problem during college hours will be treated free at Lions Tarachand Bappa hospital. He also shared under Mahatma Phule scheme, orange ration card holders will be treated free for any ailment.
4. Dr. Dilip Trivedi advised that data of the students willing to avail freeship should be placed before the management for the approval.

The meeting concluded with vote of thanks to the chair.

  
Dr. Dilip Trivedi

President SMES  
SMES



Dr. Bharat Pathak

Hon. Secretary  
SMES